

**TOWNSHIP OF BURLINGTON  
BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 1**

**Distribution:** Comm. Painter, Comm. Field, Comm. Scully, Comm. Ciasca and Comm. Johnson

**Date, Time & Place:**

March 13, 2025 Work Session  
7:00pm  
Beverly Road Fire Co. #2

**Recorded By:** Meghan Viereck  
**Transcribed By:** Meghan Viereck

**Participants:** Comm. Painter, Comm. Ciasca, Comm. Field, Comm. Johnson, Comm. Scully

**Open Public Meeting Act:**

The New Jersey Open Public Meeting, N.J.S.A 10:46-6 seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with provisions of the Act, the Board of Fire Commissioners of Fire District No. 1, Township of Burlington has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times January 2025 (Official Newspaper)  
Forwarded to the Courier Post January 2025 (Informational Purposes Only)  
Posted on the Bulletin Board at the Township Municipal Building January 2025  
Fire District Website

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
1	Meeting called to order at 7:01pm March 13, 2025	-	-
2	Reading of the Open Public Meeting Act is read (as reflected above)	-	-
3	Roll Call/Present: Comm. Scully, Comm. Johnson, Comm. Field, Comm. Ciasca, Comm. Painter	-	-
4	Flag Salute	-	-
5	Reading of location of emergency exits- done by Comm. Painter	-	-
	<b><u>SWEARING IN OF COMMISSIONERS ELECT</u></b>		
6	Comm. Painter opened the meeting by requesting that Commissioners Elect Anthony Ciasca and Christopher Johnson come forward to take their Oath of Public Office.	-	-
	<b><u>REORGANIZATION</u></b>		
7	Comm. Painter moved forward by opening the nominations for the position of Chairperson to the Board of Fire Commissioners. Comm. Field motioned to nominate Comm. Painter, seconded by Comm. Johnson. There were no other nominations and the motion was carried with all in agreement, with the exception of Comm. Painter who abstained from the vote.	-	-
8	Comm. Painter opened the nominations for the position of Vice-Chairperson to the Board of Fire Commissioners. Comm. Scully motioned to nominate Comm. Field, seconded by Comm. Johnson. There were no other nominations and the motion was carried with all in agreement, with the exception of Comm. Field who abstained from the vote.	-	-
9	Comm. Painter opened the nominations for the position of Secretary to the Board of Fire Commissioners. Comm. Johnson motioned to nominate Comm. Ciasca, seconded by Comm. Field. There were no other nominations and the motion was carried with all in agreement, with the exception of Comm. Ciasca who abstained from the vote.	-	-
10	Comm. Painter opened the nominations for the position of Treasurer to the Board of Fire Commissioners. Comm. Field motioned to nominate Comm. Johnson, seconded by Comm. Scully. There were no other nominations and the motion was carried, with all in agreement with the exception of Comm. Johnson who abstained from the vote.	-	-
11	Comm. Painter opened the nominations for the position of Assistant Secretary/Treasurer to the Board of Fire Commissioners. Comm. Field motioned to nominate Comm. Scully, seconded by Comm. Johnson. There were no other nominations and the motion was carried, with all in agreement with the exception of Comm. Scully who abstained from the vote.	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
12	Comm. Ciasca read a resolution reaffirming the Board's prior actions, by-laws, policies, directives, decisions, orders, actions, contracts, obligations, rules and regulations and other acts and practices as set forth by the Board of Fire Commissioners. A motion was made by Comm. Scully and seconded by Comm. Field to approve the resolution as read. Roll call was held with all in agreement and the motion was carried.	-	-
13	Comm. Ciasca read a resolution designating newspapers and public places for postings pursuant to N.J.S.A. 10:4-8. A motion was made by Comm. Scully and seconded by Comm. Field to approve the resolution as read. Roll call was held with all in agreement and the motion was carried.	-	-
14	Comm. Ciasca read a resolution authorizing establishment of an official depository of Commission funds pursuant to N.J.S.A. 17:9-9. A motion was made by Comm. Scully and seconded by Comm. Johnson to approve the resolution as read. Roll call was held with all in agreement and the motion was carried.	-	-
	<u>NEW MEMBERS</u>		
15	A motion was made by Comm. Scully and seconded by Comm. Field to approve the application for membership from Michael Panico as a Probationary Firefighter assigned to Sta 302. Roll call was held with all in agreement and the motion was carried.	-	-
16	<u>PUBLIC COMMENT</u> - There was no comment from the public.	-	-
17	<u>OLD BUSINESS</u> - No Old Business was discussed.	-	-
	<u>NEW BUSINESS</u>		
18	Comm. Ciasca read a resolution Authorizing an Agreement for Legal Services with Sendzik & Sendzik, P.C. A motion was made by Comm. Scully and seconded by Comm. Johnson to approve the resolution as read. Roll call was held with all in agreement and the motion was carried.	-	-
19	Comm. Ciasca read a resolution Authorizing an Agreement for Accounting Services with K. Strack, CPA of Koerner & Koerner, P.A., CPAs. A motion was made by Comm. Scully and seconded by Comm. Field to approve the resolution as read. Roll call was held with all in agreement and the motion was carried.	-	-
20	Comm. Ciasca read a resolution Authorizing an Agreement for Auditing Services with R. Elliott, CPA of Mohel, Elliott, Bauer & Gass. A motion was made by Comm. Field and seconded by Comm. Scully to approve the resolution as read. Roll call was held with all in agreement and the motion was carried.	-	-
21	A motion was made by Comm. Scully and seconded by Comm. Johnson to approve an amendment made to SOP #720 Career Staff Schedule regarding Fire Prevention Specialist-UFD/ Fire Official. Roll call was held with all in agreement and the motion was carried.	-	-
	<u>GOOD OF THE BOARD</u>		
22	Comm. Field commented that he was listening to the incident that involved the fatality on March 11th. He stated that despite the unfortunate outcome, he felt the call ran smoothly and professionally and that all involved should be commended for their actions.	-	-
23	Comm. Painter congratulated Comm. Ciasca and Comm. Johnson for being re-elected and thanked all who worked to get the budget approved.	-	-
	<u>ADJOURNMENT</u>		
24	A motion was made by Comm. Scully, seconded by Comm. Field to adjourn the meeting. Roll call was held with all in agreement and the motion was carried. The meeting was adjourned at 7:12pm.	-	-