

**TOWNSHIP OF BURLINGTON
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Distribution: Comm. Ciasca, Comm. Field, Comm. McDonough, Comm. Thompson and Comm. Painter

Recorded By: C. Warren
Transcribed By: C. Warren

Date, Time & Place:

January 8, 2017
11:00am
Fire District Headquarters, Swearing In

Participants: Comm. Ciasca, Comm. Field, Comm. Thompson, Comm. Painter and the 2017 Officers and their families

Open Public Meeting Act:

The New Jersey Open Public Meeting, N.J.S.A 10:46-6 seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with provisions of the Act, the Board of Fire Commissioners of Fire District No. 1, Township of Burlington has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times (Official Newspaper)
Forwarded to the Courier Post (Informational Purposes Only)
Posted on the Bulletin Board at the Township Municipal Building
Fire District Website

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
1	Meeting called to order at 11:00am January 8, 2017	-	-
2	Reading of the Open Public Meeting Act is read (as reflected above)	-	-
3	Roll Call/Present: Comm. Ciasca, Comm. Field, Comm. Thompson, & Comm. Painter	-	-
4	Flag Salute	-	-
5	Comm. Ciasca welcomed all who attended the annual swearing in of B.T.F.D. officers and also thanked all the family members for supporting our firefighters. He then directed all those in attendance at this meeting where all the appropriate exits/emergency exits are should the need arise.	-	-
	SWEARING IN OF 2017 OFFICERS		
6	At this time a motion was made by Comm. Thompson and seconded by Comm. Field to appoint Craig E. Leshner, Sr. as Department Chief. Roll call was held with all members in agreement. Motion carried. Chief Leshner was given the Oath of Public Office by Comm. Thompson.	-	-
7	A motion was made by Comm. Thompson and seconded by Comm. Field to appoint John H. Irwin, III as Deputy Chief. Roll call was held with all members in agreement. Motion carried. Deputy Chief Irwin, III was given the Oath of Public Office by Comm. Thompson.	-	-
8	A motion was made by Comm. Thompson and seconded by Comm. Field to appoint John Irwin, V as Rescue Captain and Kyle Hinkel, Joseph Field and Adam Green as Station Captains. Roll call was held with all in agreement. Motion carried. John Irwin, V, Kyle Hinkel, Joseph Field and Adam Green were given the Oath of Public Office by Comm. Thompson.	-	-
9	A motion was made by Comm. Thompson and seconded by Comm. Field to appoint	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
9cont.	Joshua Johnson as Rescue Lieutenant and Steven Hinkel, Charles Fisher, Tyler Randt, Craig Leshner, Jr., Kurt Green and David Counard as Lieutenants. Roll call was held with all in agreement. Motion carried. Joshua Johnson, Steven Hinkel, Charles Fisher, Tyler Randt, Craig Leshner, Jr., Kurt Green and David Counard were given the Oath of Public Office by Comm. Thompson.	-	-
10	A motion was made by Comm. Field and seconded by Comm. Thompson to appoint Nick Marino and Art Green as Chief Engineers and Jim Field and Bryan Kohler as Assistant Engineer. Roll call was held with all in agreement. Motion carried. Nick Marino and Art Green were given the Oath of Public Office by Comm. Thompson.	-	-
11	A motion was made by Comm. Field and seconded by Comm. Thompson to appoint Warren Lane as Captain of Fire Police, Mike Huelsenbeck as Lieutenant of Fire Police and Laurence Schaefer, John Grigaitis, Howard Dickerson, Ronald Jernigan, Mike Kaplan, Bruce Gomola, Chris McCormac, Derek Peck and Mike Rush as Fire Police Officers. Roll call was held with all in agreement. Motion carried. At this time Mayor Brian Carlin gave the Oath of Public Office to Capt. Lane, Lt. Huelsenbeck, Laurence Schaefer, John Grigaitis, Howard Dickerson, Ronald Jernigan, Mike Kaplan, Bruce Gomola, Chris McCormac, Mike Rush and Derek Peck.	-	-
12	A motion was made by Comm. Thompson and seconded by Comm. Field to appoint Matthew Tomaszewski as Fire Official and Robert Ciasca, Craig Leshner and John Irwin, V as Assistant Fire Officials. Roll call was held with all in agreement. Motion carried. Matthew Tomaszewski, Robert Ciasca, Craig Leshner and John Irwin, V were given the Oath of Public Office by Comm. Thompson.	-	-
13	A motion was made by Comm. Thompson and seconded by Comm. Field to appoint Warren Lane, Kyle Hinkel, Anthony Ciasca, Howard Nixon, John Irwin, V, Scott Estelov and Robert M. Walker as Fire Investigators and/or Fire Prevention Specialists. Roll call was held with all in agreement except Comm. Ciasca who abstained from the vote. Motion carried. Warren Lane, Kyle Hinkel, Anthony Ciasca, and John Irwin, V were given the Oath of Public Office by Comm. Thompson.	-	-
14	A motion was made by Comm. Field and seconded by Comm. Thompson to appoint Mike Kaplan as Safety Officer and John Irwin, III as Training Officer. Roll call was held with all in agreement. Motion carried. Mike Kaplan and John Irwin, III were given the Oath of Public Office by Comm. Thompson.	-	-
	CLOSING REMARKS		
15	Comm. Ciasca recognized the Township officials that joined us at the Annual Swearing In of our 2017 officers. He thanked them for attending and for the continued positive relationship we have developed over the many years.	-	-
16	Mayor Carlin thanked the department members for all their hard work in keeping the community safe. He also thanked their families for their support as they continue to volunteer their time to the department. He wished all a healthy, happy and safe New year as well as a continued positive relationship with the fire department.	-	-
17	Comm. Ciasca thanked all for coming out today for this annual event. He also thanked the past officers as well as the current officers for their service to the department and the community.	-	-
18	The meeting was adjourned at 11:21am.	-	-

**TOWNSHIP OF BURLINGTON
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Distribution: Comm. Ciasca, Comm. Field, Comm. Thompson, Comm. Painter and Comm. McDonough

Recorded By: D. Painter
Transcribed By: C. Warren

Date, Time & Place:

January 12, 2017
6:45pm
Sta. 302, Work Session

Participants: Comm. Painter, Comm. Ciasca, Comm. Field, Comm. Thompson, Dir. Stewart, Sol. Sendzik & Aud. Elliott

Open Public Meeting Act:

The New Jersey Open Public Meeting, N.J.S.A 10:46-6 seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with provisions of the Act, the Board of Fire Commissioners of Fire District No. 1, Township of Burlington has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

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Fire District Website

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
1	Meeting called to order at 6:45pm January 12, 2017	-	-
2	Reading of the Open Public Meeting Act is read (as reflected above)	-	-
3	Roll Call/Present: Comm. Ciasca, Comm. Field, Comm. Thompson & Comm. Painter	-	-
4	Flag Salute	-	-
5	Comm. Ciasca directed all those in attendance at this meeting where all the appropriate exits/emergency exits are should the need arise.	-	-
	OLD BUSINESS		
6	Aud. Elliott informed the Board that we did a fine job with the budget this year and that he received word from the State that the budget was approved. He then reviewed the 2017 budget with the Commission page by page and commented that the total budgeted appropriations have increased \$215,838. The Capital Appropriations will increase \$201,988, included in capital projects is SCBA in the amount of \$394,530. The District was awarded a FEMA AFG grant of \$358,000 towards this project. The amount to be raised by taxation will increase \$68,000. Unrestricted fund balance of \$200,000 will be utilized in 2017 as compared to \$230,000 in 2016. The proposed tax rate will increase .003 to .088. The utilization of unrestricted fund balance will have no impact on the 2018 budget. Restricted fund balance of \$360,000 will be utilized in 2017 as compared to \$542,362 in 2016. Capital appropriations for 2017 are \$1,059,350. These projects include a utility/cascade truck for \$360,000, a pick-up truck with a service body for \$75,000, a storage building for \$30,000, SCBA for \$394,350 and reserve for future capital outlays (apparatus) in the amount of \$200,000. The total assessed valuation of the District is \$2,221,772.257 with a proposed tax rate per \$100 of assessed valuation will be .088.	-	-
	PUBLIC SESSION		
7	Comm. Ciasca opened the meeting to the public for questions and comments. There were no questions or comments from the public and the public session was closed.	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
8	Sol. Sendzik read the resolution to adopt the 2017 budget. A motion was made by Comm. Painter and seconded by Comm. Thompson to approve the resolution to adopt the 2017 budget. Roll call was held with all in agreement. Motion carried.	-	-
9	NEW BUSINESS—There was no New Business discussed. GOOD OF THE BOARD	-	-
10	Aud. Elliott stated that we all did a good job this year in preparing the budget. He commented further that much credit should be given to Dir. Stewart and the Board for providing good direction. Comm. Ciasca commented that it is also under good guidance from Sol. Sendzik as well as Aud. Elliott that we have come as far as we have since 1990.	-	-
11	A motion was made by Comm. Painter and seconded by Comm. Thompson to adjourn the meeting. Motion carried.	-	-

**TOWNSHIP OF BURLINGTON
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Distribution: Comm. Ciasca, Comm. Field, Comm. Thompson, Comm. Painter and Comm. McDonough

Recorded By: D. Painter
Transcribed By: C. Warren

Date, Time & Place:

January 12, 2017
7:00pm
Sta. 302, Work Session

Participants: Comm. Painter, Comm. Ciasca, Comm. Field, Comm. Thompson, Dir. Stewart, Sol. Sendzik and Aud. Elliott

Open Public Meeting Act:

The New Jersey Open Public Meeting, N.J.S.A 10:46-6 seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with provisions of the Act, the Board of Fire Commissioners of Fire District No. 1, Township of Burlington has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times January 3, 2017 (Official Newspaper)
Forwarded to the Courier Post January 3, 2017 (Informational Purposes Only)
Posted on the Bulletin Board at the Township Municipal Building January 3, 2017
Fire District Website

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
1	Meeting called to order at 7:00pm January 12, 2017	-	-
2	Reading of the Open Public Meeting Act is read (as reflected above)	-	-
3	Roll Call/Present: Comm. Ciasca, Comm. Field, Comm. Thompson & Comm. Painter	-	-
4	Flag Salute	-	-
5	Comm. Ciasca directed all those in attendance at this meeting where all the appropriate exits/emergency exits are should the need arise.	-	-
	CORRESPONDENCE		
6	1. Letter of resignation from the position of Chief Engineer from Jeff Steere, Sr. 2. Letter of resignation from the position of Fire Commissioner from Shawn McDonough.	- -	- -
	SWEARING IN/NEW APPOINTMENTS:		
7	At this time Comm. Thompson gave the Oath of Public Office to Fire Inspector Robert M. Walker.	-	-
	PUBLIC SESSION		
8	There was no comment from the public and the Public Session was closed.	-	-
	OLD BUSINESS		
9	Comm. Ciasca commented that we had a good turnout of people at the recent Swearing In of the 2017 officers.	-	-
10	Comm. Ciasca questioned if the Recruitment and Retention Committee was still actively working. He was informed by Dir. Stewart that they were and Comm. Field commented that he was unable to attend the last meeting. He also informed the Board	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
10cont.	<p>that the committee should look into advertising in the "Burlington Sun" and the "Beverly Bee."</p> <p>NEW BUSINESS</p>		
11	<p>A motion was made by Comm. Painter and seconded by Comm. Thompson to accept the resignation of Jeff Steere and Shawn McDonough. Roll call was held with all in agreement. Motion carried.</p>	-	-
12	<p>Comm. Ciasca thanked both officers for their service to the department and the community. He commented that we will fulfill these positions in accordance with the law and department policy. Sol. Sendzik explained the procedure for fulfilling the position of Commissioner. He stated that we will take resumes and appoint someone to the position because it is to late to place someone on the ballot for the next election in accordance with the law. At the February 2018 election the position will be up for election to fulfill the remaining year left on the term. In 2019 that position is due up for its full 3 year term for election.</p>	Post vacant Commissioner position-resumes requested	Dir. Stewart
13	<p>Dir. Stewart informed the Commission that the bids for vehicle maintenance are due next Thursday and when reviewed he would like to be able to award the contract at the January regular meeting.</p>	Award contract at next mtg.	Commission
14	<p>Dir. Stewart informed the Commission that he is requesting a closed session meeting for purposes relating to contract negotiations.</p>	-	-
15	<p>Dir. Stewart also advised the Commission that tonight is the annual Burlington County Fire Chiefs Association dinner and that is why some of our officers are not in attendance tonight. He also stated that Fire Official Tomaszewski is attending Planning Board tonight and therefore is unable to attend the meeting.</p> <p>GOOD OF THE BOARD</p>	-	-
16	<p>A motion was made by Comm. Painter and seconded by Comm. Field to move into closed session for the purpose of contract negotiations. Roll call was held with all in agreement. Motion carried .</p>	-	-

**TOWNSHIP OF BURLINGTON
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Distribution: Comm. Ciasca, Comm. Field, Comm. McDonough, Comm. Thompson and Comm. Painter

Recorded By: C. Warren

Transcribed By: C. Warren

Date, Time & Place:

January 25, 2017

7:000pm

Regular Session

Participants: Comm. Painter, Comm. Thompson, Comm. Ciasca, Dir. Stewart, FO Tomaszewski, J. Irwin, V, Sol. Sendzik, J. Irwin III, C. Leshner, Sr. & C. Dezuani

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Fire District Website

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
1	Meeting called to order at 7:00 PM January 25, 2017	-	-
2	Reading of the Open Public Meeting Act is read (as reflected above)	-	-
3	Roll Call/Present: Comm. Ciasca, Comm. Thompson and Comm. Painter Flag Salute	-	-
4	Comm. Ciasca directed all those in attendance at this meeting where all the appropriate exits/ emergency exits are should the need arise.	-	-
	CORRESPONDENCE		
5	a) Nominating Petition for Commissioner from Deborah Painter. b) Letter from ISO to the Board of Fire Commissioners re: ISO Rating	-	-
6	APPOINTMENTS: There were no appointments	-	-
7	NEW MEMBERS: There were no new members	-	-
	DIRECTOR'S REPORT		
	Director Stewart read his report as follows:		
8	<ul style="list-style-type: none"> • Request of the Board to consider a resolution authorizing contract award for vehicle maintenance. 	-	-
9	<ul style="list-style-type: none"> • We received notification that our ISO rating has improved from class 4 to class 3. Copies of the ISO report have been provided to each Commissioner. 	-	-
10	<ul style="list-style-type: none"> • The 2016 Department Activity Report have been provided to each Commissioner for review. 	-	-
11	Dir. Stewart informed the Commission of why we did very well with our ISO review. He stated that fire prevention education is now part of an ISO review and is now considered in our rating, we did very well in this area. Comm. Ciasca suggested that	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
11cont.	we review the 2016 report against the 2011 report to compare were the changes occurred.		
	CHIEF LESHNER'S REPORT		
	Chief Leshner read his report as follows:		
12	<ul style="list-style-type: none"> Chief Leshner commended all the officers and members for the injury free year of 2016. The officers were urged to continue to stress full turnout gear and safe work practices during all fire department activities. 	-	-
13	<ul style="list-style-type: none"> Based on the a growing number of warehouses being constructed, we have opened discussions relating to the revision of the SOP relating to responses to structure fires to include specific responses to big box/warehouse type incidents. 	-	-
14	<ul style="list-style-type: none"> The mandatory physical list has been posted along with the mandatory training through Target Solutions. The captains were tasked with monitoring the progress of completion to assure that all member are in compliance. 	-	-
15	<ul style="list-style-type: none"> On January 14th the entire department participated in a parade honoring the Riverton Firefighter/Iraq Ware Veteran who has terminal brain cancer. 	-	-
16	<ul style="list-style-type: none"> The apparatus committee met on January 19th and finalized the specifications for the proposed replacement of 3038 pending the budget approval and presentation to the Commission. 	-	-
17	<ul style="list-style-type: none"> The next Departmental meeting is scheduled for Tuesday, January 31, 2017 at Station 301. The training for the night will be on alarm systems (residential/commercial) and a new public education initiative relating to same. 	-	-
	FIRE OFFICIAL TOMASZEWSKI REPORT		
18	<ul style="list-style-type: none"> During the month of December the Fire Prevention Bureau performed 38 Life Hazard and Non Life Hazard inspections. A total of 21 re-inspections and 6 complaint inspections were completed. 	-	-
19	<ul style="list-style-type: none"> Public Education: 6ABC-January 19th and Project PATHS-March 2nd. 	-	-
20	<ul style="list-style-type: none"> Fire Investigation: Dec. 15, 2016-Rt. 130, rubbish fire and Dec. 25, 2016-902 Jacksonville Rd., oven fire. 	-	-
21	<ul style="list-style-type: none"> Planning Board: January 12th-Re-Organization meeting. A site plan extension was granted for 600 Richards Run. The next meeting is February 9th. 	-	-
22	PUBLIC SESSION—There was no discussion under Public Session.	-	-
	OLD BUSINESS		
23	Comm. Thompson reported that the recent Apparatus Committee meeting went well. He stated that the specifications were reviewed and there were a few discrepancies found and they are being looked over.	-	-
24	A resolution was read by Sol. Sendzik to accept the bids and authorize an award of contract for preventive maintenance/repair of our fire apparatus to Fire Apparatus Repair, Inc. A motion was made by Comm. Thompson and seconded by Com. Painter to approve the above titled resolution for maintenance and repairs to fire apparatus as read. Roll call was held with all in agreement. Motion carried.	-	-
25	Sol. Sendzik commented that we had two companies provide bids on the vehicle preventive maintenance and repairs and there was a considerable differences in cost. A short discussion was held regarding the cost of the travel time, the mark up on supplies and the shop charges.	-	-
26	A resolution was read by Sol. Sendzik authorizing a contract for services with the Beverly Road Fire Co. #2. A motion was made by Comm. Thompson and seconded by Comm. Painter to approve the above titled resolution as read. Roll call was held with all in agreement. Motion carried.	-	-
27	NEW BUSINESS—There was no New Business discussed.	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
	APPROVAL OF VOUCHERS		
28	A motion was made by Comm. Painter and seconded by Comm. Thompson to approve the vouchers for payment. Roll call was held with all in agreement. Motion carried.	-	-
29	APPROVAL OF MINUTES—There were no minutes for approval.	-	-
30	REPORT OF SOL. SENDZIK - There was no report from Sol. Sendzik	-	-
31	HEALTH AND WELFARE - There was no report under Health and Welfare.	-	-
	MISCELLANEOUS		
32	A short discussion was held regarding the public notices and how we advertise them. Dir. Stewart stated that we also advertise them on our website. We currently use every means at our disposal to make sure that the public is aware of when our meetings are and that we meet the current transparency laws.	-	-
33	A short discussion was held regarding the assembly bill to move the fire district election to the month of November.	-	-
34	Comm. Ciasca commented on Gov. Christie's legislation and comments regarding an emergency services plan to be instituted in Camden County. He informed the Commission that comments were made by State government representatives that the response times by emergency personnel to incidents do not meet industry standards.	-	-
	DEPARTMENT ACOMPLISHMENTS		
35	Comm. Ciasca thanked and congratulated Dir. Stewart, Fire Official Tomaszewski, Chief Leshner and Fire Insp./Invest. Irwin for their hard work with ISO thus improving our rating.	-	-
36	The Commission also thanked the Safety Committee and those that helped make 2016 an injury free year.	-	-
37	Comm. Thompson thanked the members of the Apparatus Committee for their continued work throughout the year.	-	-
	GOOD OF THE BOARD		
38	Comm. Ciasca asked for a moment of silence in memory of William McGee, Jr. and Tommie Bellamy.	-	-
39	Comm. Ciasca also noted that the budget passed through the State and Comm. Painter will be running unopposed in the next election. He also reminded all that the new property assessments just came out and this could effect voters decisions at our election. He asked all to please try their best to get residents out to vote on February 18th.	-	-
40	The meeting was adjourned at 7:20pm	-	-

**TOWNSHIP OF BURLINGTON
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Distribution: Comm. Ciasca, Comm. Field, Comm. Thompson and Comm. Painter

Recorded By: C. Warren

Transcribed By: C. Warren

Date, Time & Place:

February 22, 2017

7:00pm

Regular Session

Participants: Comm. Painter, Comm. Field, Comm. Thompson, Comm. Ciasca, Dir. Stewart, J. Irwin, V, Sol. Sendzik, J. Irwin III, C. Leshner, Sr., J. Field, B. Kohler & H. Nixon

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Fire District Website

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
1	Meeting called to order at 7:00 PM February 22, 2017	-	-
2	Reading of the Open Public Meeting Act is read (as reflected above)	-	-
3	Roll Call/Present: Comm. Ciasca, Comm. Field, Comm. Thompson and Comm. Painter Flag Salute	-	-
4	Comm. Ciasca directed all those in attendance at this meeting where all the appropriate exits/ emergency exits are should the need arise.	-	-
5	CORRESPONDENCE 1) Minutes of the NJ State Fire Districts Assoc.	-	-
6	APPOINTMENTS: A motion was made by Comm. Painter and seconded by Comm. Field to appoint Bryan Kohler as Chief Engineer at Station 302. Roll call was held with all in agreement. Motion carried.	-	-
7	A motion was made by Comm. Painter and seconded by Comm. Field to appoint Howard Nixon as a Fire Inspector/Investigator. Roll call was held with all in agreement. Motion carried.	-	-
8	Chief Engineer Kohler and Fire Inspector/Investigator Nixon were given Oath of Public Office by Comm. Thompson.	-	-
9	NEW MEMBERS: There were no new members	-	-
10	DIRECTOR'S REPORT Director Stewart read his report as follows: • The Fountain Woods School gymnasium floor is scheduled for replacement and	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
10cont.	the school district has learned that the old floor contains mercury. Since the old floor contains mercury special procedures must be used when the floor is removed. A specially trained contractor will be utilized for this task. We will make sure that we meet with the contractor and school personnel prior to the work taking place so that we are aware of any special precautions we must take for any incidents during the removal process.	-	-
11	<ul style="list-style-type: none"> The manufacturing of the new engine is moving along well. We are now receiving weekly reports. The final inspection is scheduled for the week of April 10th 	-	-
12	<ul style="list-style-type: none"> The new breathing apparatus that we received a federal grant for may be delivered within the next two weeks. 	-	-
13	<ul style="list-style-type: none"> Our Rescue Division has submitted grant requests to Wal-Mart, Firehouse Subs and NJ American Water for replacement of aging harnesses, rescue helmets and miscellaneous rope and water rescue items. There is no financial obligation on our part if the grants are received. 	-	-
14	<ul style="list-style-type: none"> The budget passed 86 to 36. Congratulation go out to Commission Painter for her re-election. 	-	-
CHIEF LESHNER'S REPORT			
Chief Leshner read his report as follows:			
15	<ul style="list-style-type: none"> I'd like to thank the officers and members for their support for the two parades honoring the high school groups national championships. Although it was last minutes the department did an outstanding job. 	-	-
16	<ul style="list-style-type: none"> I again stress the captains that the mandatory physical list has been posted along with the mandatory training through Target Solutions. All officers should be monitoring the progress of completion and assure that all members are in compliance. We cannot afford to lose current members due to lack of compliance. 	-	-
17	<ul style="list-style-type: none"> We've had no response from the membership concerning our renewed request for members to volunteer and actively participate in the Safety and Recruitment/ Retention committees. The captains have been asked to approach members for assistance. 	-	-
18	<ul style="list-style-type: none"> The department is participating in the high school's PATHS career path initiative on 3/2/17 with hopes of attracting volunteers. 	-	-
19	<ul style="list-style-type: none"> Based on discussions at the last Chief's Board meeting regarding a possible ride -a-long program. We have researched the issue and Dir. Stewart has drafted a document for the Commission's review and approval of the concept. Upon conceptual approval final revisions will be made for future approval. 	-	-
20	<ul style="list-style-type: none"> The Chief's Board has approved the Apparatus Committee's recommendations for the replacement of 3038. 	-	-
FIRE OFFICIAL TOMASZEWSKI REPORT			
FO Tomaszewski submitted his report which was read by Director Stewart:			
21	<ul style="list-style-type: none"> During the month of January the Fire Prevention Bureau performed 26 Life Hazard and Non Life Hazard inspections. A total of 41 re-inspections and 3 complaint inspections were completed. 	-	-
22	<ul style="list-style-type: none"> Public Education: 6ABC-January 19th, Project PATHS-March 2nd., Burl. Twp. Middle School Boys Club-February 21st, Residential Fire Prevention Program at fire calls was presented at the department meeting on January 31st. 	-	-
23	<ul style="list-style-type: none"> Fire Investigation: January 27th-120 Shive Place a chimney fire. 	-	-
24	<ul style="list-style-type: none"> Planning Board: The February 9th meeting was canceled due to weather. The next meeting is scheduled for March 9th. 	-	-
25	PUBLIC SESSION—There was no discussion under Public Session.	-	-
26	OLD BUSINESS—There was no Old Business discussed.	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
27	<p>NEW BUSINESS</p> <p>Comm. Ciasca commented that the Commission has received a draft for a Ride A Long Program for review. Dir. Stewart provided a brief synopsis of the program and commented on some matters that need additional though, such as age, turnout gear, insurance coverage and response to emergency incidents. Comm. Ciasca suggested that if the age is 16 to 18 then maybe we should look at encouraging the parents to participate also. The Commission thought that the program in concept is a great idea.</p>	For review and discussion	Commission/ Director/Chiefs Board
28	<p>APPROVAL OF VOUCHERS</p> <p>A motion was made by Comm. Field and seconded by Comm. Thompson to approve the vouchers for payment. Roll call was held with all in agreement. Motion carried.</p>	-	-
29	<p>APPROVAL OF MINUTES</p> <p>A motion was made by Comm. Painter and seconded by Comm. Thompson to approve the minutes of December 28, 2016 Regular meeting, January 8, 2017 Special meeting (Swearing In) and January 25, 2017 Regular meeting. Roll call was held with all in agreement. Motion carried.</p>	-	-
30	<p>REPORT OF SOL. SENDZIK</p> <p>Sol. Sendzik informed the Board that in accordance with the law they must notify the Bureau of Authority Regulation. He reported that his office has taken care of notifying the proper authorities of the elections results as well as the Township Tax Assessor.</p>	-	-
31	<p>HEALTH AND WELFARE</p> <p>It was reported that Past Department Chief Vernon Dickerson, III is in seriously poor health.</p>	-	-
32	<p>MISCELLANEOUS—There was no discussion under Miscellaneous.</p>	-	-
33	<p>DEPARTMENT ACOMPLISHMENTS</p> <p>Comm. Field commented that the annual fire department appreciation event was held a few weeks ago with good attendance by our membership, thanks go out to the office staff for their work on making it another successful dinner.</p>	-	-
34	<p>Comm. Ciasca thanked all who came out to support the annual fire district budget as it passed 86 to 36.</p>	-	-
35	<p>GOOD OF THE BOARD</p> <p>Comm. Ciasca stated that at past meetings he mentioned about doing a department fundraiser to help support childhood cancer in honor of our Honorary Member Dominic Mazzio. He suggested maybe a “Shave Your Head” for cancer or even a Trenton Thunder game. Comm. Painter stated that we could do it as a competition between the fire department and police department.</p>	-	-
36	<p>Comm. Ciasca also thanked all for their cards and phone calls of support in reference to the passing of his mother-in-law. He stated that the department does a fine job in getting together and showing their support to the families during this time.</p>	-	-
37	<p>CLOSED SESSION</p> <p>A motion was made by Comm. Painter and seconded by Comm. Thompson to move into closed session for the purpose of attorney/client privilege. Roll call was held with all in agreement. Comm. Ciasca stated that no action will be taken at this meeting.</p>	-	-
38	<p>Prior to moving into Closed Session Comm. Ciasca informed all in attendance that we have an open position on the Board of Fire Commissioners. This position will be posted in accordance with the law and all rules and regulations relating to the same will be adhered to fulfill this vacancy.</p>	-	-

**TOWNSHIP OF BURLINGTON
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Distribution: Comm. Ciasca, Comm. Field, Comm. Thompson and Comm. Painter

Date, Time & Place:

March 9, 2017
7:00pm
Sta. 302, Reorganization & Work Session

Recorded By: C. Warren

Transcribed By: C. Warren

Participants: Comm. Field, Comm. Ciasca, Comm. Thompson, Comm. Painter, Dir. Stewart, Chief Leshner, J. Irwin V, J. Irwin, III, R. Ciasca, J. Johnson & L. Daneker

Open Public Meeting Act:

The New Jersey Open Public Meeting, N.J.S.A 10:46-6 seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with provisions of the Act, the Board of Fire Commissioners of Fire District No. 1, Township of Burlington has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times January 3, 2017 (Official Newspaper)
Forwarded to the Courier Post January 3, 2017 (Informational Purposes Only)
Posted on the Bulletin Board at the Township Municipal Building January 3, 2017
Fire District Website

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
1	Meeting called to order at 7:00pm March 9, 2017	-	-
2	Reading of the Open Public Meeting Act is read (as reflected above)	-	-
3	Roll Call/Present: Comm. Ciasca, Comm. Field, Comm. Thompson & Comm. Painter	-	-
4	Flag Salute	-	-
	APPOINTMENTS:		
5	At this time Comm. Painter was given the Oath of Public Office by Comm. Thompson.	-	-
6	Comm. Ciasca congratulated Comm. Painter on her re-election to office. He then announced that we must hold a re-organization of the Commission as required by law. He opened nominations for the position of Chairman of the Board of Fire Commissioners. Comm. Field nominated Comm. Ciasca as Chairman, seconded by Comm. Thompson. There were no other nominations for Chairman. Roll call was held with all in agreement except Comm. Ciasca who abstained from the vote.	-	-
7	Comm. Ciasca opened nominations for the position of Vice-Chairman. Comm. Field nominated Comm. Painter for the position of Vice-Chairman, seconded by Comm. Thompson. There were no other nominations There were no other nominations for Vice-Chairman. Roll call was held with all in agreement except Comm. Painter who abstained from the vote.	-	-
8	Comm. Ciasca opened nominations for the position of Secretary. Comm. Painter nominated Comm. Thompson for the position of Secretary, seconded by Comm. Field. There were no other nominations for Secretary. Roll call was held with all in agreement except Comm. Thompson who abstained from the vote.	-	-
	Comm. Ciasca opened nominations for the position of Treasurer. Comm. Painter		

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
10	nominated Comm. Field for the position of Treasurer, seconded by Comm. Thompson. There were no other nominations for Treasurer. Roll call was held with all in agreement except Comm. Field who abstained from the vote.	-	-
11	Comm. Ciasca informed all that the position of Assistant Secretary/Treasurer will remain vacant at the present time.	-	-
12	A resolution was read by Comm. Ciasca to reaffirm the Board's prior actions, by-laws, policies, directives, decisions, orders, actions, contracts, obligations, rules and regulations and other acts and practices as set forth by the Board of Fire Commissioners. A motion was made by Comm. Field and seconded by Comm. Painter to approve the resolution as read. Roll call was held with all in agreement. Motion carried.	-	-
13	A resolution was read by Comm. Ciasca designating newspapers and public places for postings as the Courier Post as the official newspaper as well as the Burlington Township Municipal Building bulletin board, Fire District Headquarters, the Beverly Road Fire Co. #2, Relief Fire Co. #3 and the District's website, www.btfcd.org as official posting locations. A motion was made by Comm. Painter and seconded by Comm. Thompson to approve the resolution as read. Roll call was held with all in agreement. Motion carried.	-	-
14	A resolution was read by Comm. Ciasca authorizing the establishment of an official depository of district and fire prevention funds as Beneficial Bank and NJ ARM for the fiscal year 2017 as well as the official signatories on all accounts as Comm. Anthony Ciasca, Comm. Terry Field, Comm. Darren Thompson, Comm. Deborah Painter and Director of Fire Services John Stewart. A motion was made by Comm. Painter and seconded by Comm. Thompson to approve the resolution as read. Roll call was held with all in agreement. Motion carried.	-	-
15	A resolution was read by Comm. Ciasca authorizing additions and deletions of signatories on official depository. A motion was made by Comm. Painter and seconded by Comm. Thompson to approve the resolution as read. Roll call was held with all in agreement. Motion carried.	-	-
16	APPOINTMENT(S): None	-	-
17	NEW MEMBER(S): None	-	-
17	PUBLIC SESSION	-	-
18	Comm. Ciasca opened the meeting to the public. There was no comment from the public and the Public Session was left open.	-	-
	OLD BUSINESS		
19	A short discussion was held regarding the proposed Ride-Along Program as submitted by Dir. Stewart. The Commission was informed by Dir. Stewart that he and Chief Leshner have made a few additions and deletions to the program since it was provided to the Commission. Comm. Ciasca stated that the program is a great idea. Dir. Stewart commented that he will see that the SOP for the Ride Along Program is completed. Comm. Ciasca asked if there were any questions from the Board on the program. A motion was made by Comm. Painter and seconded by Comm. Thompson to approve the Ride Along Program. Roll call was held with all in agreement. Motion carried.	Write SOP	Dir. Stewart
20	Comm. Ciasca stated that he reached out to Firefighter Richard Kerr in regards to a fundraiser to support childhood cancer in Dominic Mazzio's name. Rich Kerr informed him that he would take charge of a fundraiser for the department.	Plan fundraiser	Rich Kerr
	NEW BUSINESS		
21	Dir. Stewart advised the Commission that now that the budget has passed he would like to begin working on our capital projects. He stated that he submitted to the Commission a memo for the purchase of the pick-up utility vehicle. The vehicle is a 2017 Ford F350 Pick-up truck with a service body and the cost will be \$70,952 under the terms of the NJ State Contract #A88758 from Winner Ford of Cherry Hill. A	Resolution required	Commission/Dir. Stewart/Sol. Sendzik

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
21cont.	resolution will need to be approved at the next regular commission meeting to make this purchase.		
22	Dir. Stewart informed the Commission that Chief Leshner will be acting as Chairman of the committee to look at the replacement of 3038. Chief Leshner advised the Commission of the type of vehicle being looked at to replace the current cascade/utility truck. Comm. Ciasca thanked Chief Leshner for his continued work on apparatus replacement. Dir. Stewart advised the Commission of the options available to purchase of the vehicle. He informed them that there is no state bid price available for this type of vehicle but we can utilize the HGAC method or go out for competitive bidding. The Commission considered the options and agreed that we have had great success in utilizing HGAC and we should purchase using this method. Comm. Ciasca stated that we will provide the proper resolution to approve the use of HGAC for the purchase of the cascade/utility vehicle.	Resolution required Complete specifications for HGAC purchase	Commission/Dir. Stewart/Sol. Sendzik Apparatus Committee/Chief Leshner
23	Dir. Stewart informed the Commission that the new apparatus will be delivered around the end of April or beginning of May and that the project is on schedule. He stated that we will need to decide about the disposition of engines 3012 and 3021, then continued to explain the current status of both 3012 and 3021 in regards to condition, need as a reserve engine and running time. It is the recommendation of the department officers that both vehicles be retired once the new engine is in service as we will be in a very favorable position. Comm. Ciasca questioned the need for a reserve engine and its relation to our current ISO report. It was explained that this reserve engine only provided us with about .5 of a point on the ISO report.	Dispose of apparatus when new apparatus is in service	Dir. Stewart
24	Comm. Ciasca reminded the Board that we should review the ISO report in comparison to the last ISO report conducted five years ago.	Review	Commission
25	Comm. Ciasca also commented that Station 302 should be asked if they are interested in 3021. Pres. Daneker of Station 302 stated that they have been approached regarding 3021 and that a letter is forthcoming from them to the Commission, as it was discussed at their company meeting.	-	-
26	Dir. Stewart stated that we probably will not get much for the engines as they have not provided much income from past sales.	-	-
27	Dir. Stewart stated that the inspection trip is coming up soon and asked if anyone was interested in attending. The trip should be during the week of April 10th.	-	-
28	Dir. Stewart stated that he has requested quotes for landscaping for 2017 from three vendors. He received two quotes back with Bailey Landscaping being the lowest at \$11,443.50 for the season. He commented that they do a fine job landscaping and we have used them before.	-	-
29	Dir. Stewart advised the Commission that Comm. Field had approached him in December of last year in regards to a price for additional electronic locks at Station 302. The locks include the mezzanine and the engineer's room. The cost for the locks will be \$5,290.00. Comm. Ciasca requested that we make sure that they don't need any additional work before we approve this request and that we also get an updated quote.	Obtain updated quote	Dir. Stewart
	GOOD OF THE BOARD		
30	Comm. Field commended the crews that responded to the fire on Pinewald Lane today. They did an excellent job. He commented that squad member Jason Peters was on scene and assisted with connecting the hose. He is a member of the Bordentown fire department and did a fine job helping us out. Dir. Stewart stated that many times the squad is on scene first and they will help with fire related duties if they can, as many of them are also members of a fire department elsewhere.	-	-
31	A motion was made by Comm. Painter and seconded by Comm. Field to move into closed session. Roll call was held with all in agreement. Motion carried.	-	-

**TOWNSHIP OF BURLINGTON
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Distribution: Comm. Ciasca, Comm. Field, Comm. Thompson and Comm. Painter

Recorded By: C. Warren
Transcribed By: C. Warren

Date, Time & Place:

March 22, 2017
7:000pm
Regular Session

Participants: Comm. Painter, Comm. Ciasca, Comm. Field, DFS Stewart, Sol. Sendzik, FO Tomaszewski, C. Leshner, J. Irwin V, J. Irwin III, R. Ciasca, J. Johnson, K. Hinkel & B. Massimi

Open Public Meeting Act:

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In accordance with provisions of the Act, the Board of Fire Commissioners of Fire District No. 1, Township of Burlington has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times on January 3, 2017 (Official Newspaper)
Forwarded to the Courier Post on January 3, 2017 (Informational Purposes Only)
Posted on the Bulletin Board at the Township Municipal Building on January 3, 2017
Fire District Website

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
1	Meeting called to order at 7:00 PM March 22, 2017	-	-
2	Reading of the Open Public Meeting Act is read (as reflected above)	-	-
3	Roll Call/Present: Comm. Ciasca, Comm. Field and Comm. Painter	-	-
4	Flag Salute	-	-
5	Comm. Ciasca directed all those in attendance at this meeting where all the appropriate exits/ emergency exits are should the need arise.	-	-
6	CORRESPONDENCE: There was no correspondence	-	-
7	APPOINTMENTS: There were no appointment to be made.	-	-
8	NEW MEMBERS: There were no new members	-	-
	DIRECTOR'S REPORT		
	Director Stewart read his report as follows:		
9	<ul style="list-style-type: none"> • The new self contained breathing apparatus have been delivered. A request for payment has been approved by FEMA. The training on the packs begin tomorrow evening. 	-	-
10	<ul style="list-style-type: none"> • We had two minor accidents. The Deputy Chief's car has a cracked front bumper. 3014 has a bent exhaust pipe damaged by a snow bank at a fire in Florence. The repairs for both have been scheduled. 	-	-
11	<ul style="list-style-type: none"> • The open fire commissioner petition was advertised for interest and we have received two responses. 	-	-
12	DFS Stewart informed the Commission that he has requested the transfer of funds to our account to pay for the SCBA order.	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
	CHIEF LESHNER'S REPORT		
	Chief Leshner read his report as follows:		
13	<ul style="list-style-type: none"> The Ride Along Program was distributed to the Chief's Board at the meeting Monday night. 	-	-
14	<ul style="list-style-type: none"> The PATHS program at the high school for 3/2/17 was cancelled due to no students signing up for the fire department presentation. 	-	-
15	<ul style="list-style-type: none"> The new SCBA have been distributed to the stations. The initial training will beheld Thursday, March 23rd at 7pm at Station 301, followed by practical training at the academy to be scheduled. 	-	-
16	<ul style="list-style-type: none"> The specifications for the replacement of 3038 were sent out for quotes and are due back by April 5th. 	-	-
17	<ul style="list-style-type: none"> 3012 is progressing well and the inspection trip is tentatively scheduled for the week of April 10th with delivery expected late April/May. 	-	-
	FIRE OFFICIAL TOMASZEWSKI REPORT		
	FO Tomaszewski submitted as follows:		
18	<ul style="list-style-type: none"> During the month of February the Fire Prevention Bureau performed 34 life hazard and non-life hazard inspections. A total of 22 re-inspections and 4 complaint inspections were completed. 	-	-
19	<ul style="list-style-type: none"> Public Education: Burl. Twp. Middle School Boys Club-Feb. 21st. and Project PATHS scheduled for Mar. 2nd was canceled for the fire department 	-	-
20	<ul style="list-style-type: none"> Fire Investigations: Feb. 5th - 206 Whisper Court—hot water heater, Feb. 25th—124 Anthony Drive—electrical outlet and Feb. 27th—205 Garnet Drive—careless smoking. 	-	-
21	<ul style="list-style-type: none"> Planning Board: March 9th-Site plan waiver was approved for Shannon Estates, a public hearing was held for the re-development plan for McCollister's property and a continuance for Wilson Surf was granted for April 6th. The next meeting is on April 6th. 	-	-
22	PUBLIC SESSION —There was no discussion under Public Session.	-	-
	OLD BUSINESS		
23	A resolution was read by Sol. Sendzik to authorize the purchase of a utility/pick up truck utilizing the State Contract pricing in the amount of \$70,952.00. A motion was made by Comm. Painter and seconded by Comm. Field to approve the resolution as read by Sol. Sendzik, roll call was held with all in agreement. Motion carried.	-	-
24	NEW BUSINESS —There was no New Business to discuss.	-	-
	APPROVAL OF VOUCHERS		
25	A motion was made by Comm. Painter and seconded by Comm. Field to approve the vouchers for payment. Roll call was held with all in agreement. Motion carried.	-	-
	APPROVAL OF MINUTES		
26	A motion was made by Comm. Painter and seconded by Comm. Field to approve the minutes of March 9, 2017—Work Session, February 22, 2017—Regular Meeting, January 12, 2017—Budget Adoption Special Meeting and January 12, 2017—Work Session. Roll call was held with all in agreement. Motion carried.	-	-
27	REPORT OF SOL. SENDZIK —There was no report from Sol. Sendzik.	-	-
	HEALTH AND WELFARE		
28	Comm. Field reported that Richard Johnson has returned home from the hospital. The members from Station 302 assisted with the snow removal from his driveway and sidewalk so that he could return home.	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
29	<p>MISCELLANEOUS</p> <p>Dir. Stewart questioned the Commission if they were going to suspend the spring/summer Work Session meetings as they have done in the past. The Commission was advised that if they suspend the meetings they would need only to post a notice at the meeting location that it has been canceled. The meetings have already been advertised as per State law.</p>	-	-
	<p>DEPARTMENT ACOMPLISHMENTS</p>		
30	<p>Comm. Ciasca acknowledged the good showing of members for the funeral of Past Chief Vernon Dickerson, III.</p>	-	-
31	<p>Dir. Stewart commented on the fine job the department did at the Pinewald Lane fire as well as the fire in Florence Twp. on Front Street.</p>	-	-
	<p>GOOD OF THE BOARD</p>		
32	<p>Comm. Field questioned if we would be utilizing the same snowplowing services next year. He commented that the snowplowing could have been better as the company piled the snow up near the station doors and it had to be cleared out. Dir. Stewart stated that we get this complaint every year despite the vendor we use. He commented that this is the third company we have used for snow removal services. He also stated that he is looking to do a financial study of these services to see if it is more feasible if we do the plowing ourselves or see what other options are available. Comm. Ciasca stated that the idea sounds good and may work for a short time but we need a solution that will last over the years. The members will be infatuated with the job when it is new, but it may wain over time due to the required early hours, time and effort needed for this task.</p>	Review snowplowing services	Dir. Stewart
	<p>CLOSED SESSION</p>		
33	<p>A motion was made by Comm. Painter and seconded by Comm. Field to move into closed session for the purpose of negotiations. Roll call was held with all in agreement. Motion carried.</p>	-	-

**TOWNSHIP OF BURLINGTON
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Distribution: Comm. Ciasca, Comm. Field, Comm. Thompson, Comm. Painter and Comm. Massimi

Date, Time & Place:

April 13 2017
7:00pm
Sta. 302, Work Session

Recorded By: C. Warren

Transcribed By: C. Warren

Participants: Comm. Painter, Comm. Ciasca, Comm. Field, Comm. Thompson, Comm. Massimi, Dir. Stewart, FO Tomaszewski, R. Ciasca, L. Daneker, C. Leshner Sr. and J. Irwin, III

Open Public Meeting Act:

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In accordance with provisions of the Act, the Board of Fire Commissioners of Fire District No. 1, Township of Burlington has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times January 3, 2017 (Official Newspaper)
Forwarded to the Courier Post January 3, 2017 (Informational Purposes Only)
Posted on the Bulletin Board at the Township Municipal Building January 3, 2017
Fire District Website

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
1	Meeting called to order at 7:00pm January 12, 2017	-	-
2	Reading of the Open Public Meeting Act is read (as reflected above)	-	-
3	Roll Call/Present: Comm. Ciasca, Comm. Field, Comm. Thompson & Comm. Painter	-	-
4	Flag Salute	-	-
5	Comm. Ciasca directed all those in attendance at this meeting where all the appropriate exits/emergency exits are should the need arise.	-	-
6	At this time Comm. Ciasca commented that due to the resignation of Comm. McDonough at the January 2017 Work Session meeting the Board is obligated to fill the vacant position. In accordance with State law the proper notifications were made and the Board received two letters of interest to fill the vacant position. He stated that both candidates met with Comm. Thompson and Comm. Painter and interviewed using the same method and questions. Comm. Ciasca announced that the Committee chose Brian Massimi to fulfill the vacant Commissioner seat until the February 2018 election. A motion was made by Comm. Painter and seconded by Comm. Thompson to appoint Brian Massimi as a Commissioner with the Fire District No.1, Township of Burlington, Board of Fire Commissioners, the motion was carried. Comm. Thompson gave the Oath of Public Office to Brian Massimi. The Board congratulated him on his position and welcomed him to the Board.	-	-
7	Comm. Ciasca commented that the Board has received a letter from Beverly Road Fire Company Pres. L. Daneker in reference to 3021's future. He stated that the letter is a request from Sta. 302 to take ownership of 3021 when the Commission moves to dispose of the vehicle. Pres. Daneker states in his letter that if approved the Beverly Road Fire Company plans to utilize the vehicle during public education events and funerals, similar to the use of Independent Fire Company's 3011. Comm. Ciasca stated that in the past we either sold the apparatus or they were re-vitalized by other organizations for other uses such as municipal salt/sand spreaders. He commented that the Board would consider Beverly Road Fire Company's request and report back at the next Commission meeting with their decision.	Action to be taken at the next regular Commission meeting	Commission

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
8	<p>PUBLIC SESSION</p> <p>There was no comment from the public and the Public Session was closed.</p>	-	-
9	<p>SWEARING IN/NEW APPOINTMENTS:</p> <p>A motion was made by Comm. Painter and seconded by Comm. Thompson to approve the applications of Samuel Lyons and Jeffrey Dierling pending their physical clearance. Roll call was held with all in agreement. Motion carried.</p>	-	-
10	<p>OLD BUSINESS</p> <p>Dir. Stewart informed the Commission that he has solicited HGAC quotes for the new cascade/utility truck from two vendors. One vendor responded with a quote of \$354,953. Dir. Stewart requested that the Board pass a resolution this evening to authorize the intent to use an alternate procurement method for this purchase. Comm. Ciasca commented that the Board is doing what they can do to conduct business in the State of New Jersey, sometimes it is not successful due to conditions they cannot control.</p>	-	-
11	<p>Dir. Stewart reminded the Board that the final inspection trip to Pierce is scheduled for April 19th and 20th. He stated the Chief Leshner, Chief Engineer Marino as well as himself will be attending.</p>	-	-
12	<p>Comm. Painter questioned if the Board still had plans to review the new ISO report against the previous ISO report. Comm. Ciasca replied that they are still going to review the reports.</p>	To be reviewed	Commission
13	<p>NEW BUSINESS</p> <p>Sol. Sendzik read a resolution Authorizing the Intent to Use an Alternate Procurement Method pursuant to N.J.S.A. 52:34-6.2(B)(3). A motion was made by Comm. Painter and seconded my Comm. Thompson to approve the resolution as read by Sol. Sendzik. Roll call was held with all in agreement. Motion carried.</p>	-	-
14	<p>Dir. Stewart advised the Board that with the expected sale of 3012 he is requesting a resolution at the regular Commission meeting to authorize the online sale.</p>	-	-
15	<p>Dir. Stewart informed the Board that tonight we had our first request to the Ride-A-Long Program. He stated that the reporter for the Burlington Township Sun has requested to participate in the program and will be riding with the duty crew at Sta. 302 tonight.</p>	-	-
16	<p>Dir. Stewart requested approval from the Board to once again to post for summer help this year.</p>	-	-
17	<p>Dir. Stewart advised the Board that Independent Fire Company has submitted a request for additional security locks on the second floor. The letter has been provided to the Board via Dropbox for their review.</p>	To be reviewed	Commission
18	<p>Dir. Stewart reminded the Board of the Knights of Columbus Shield Award event and informed them that the date has changed from May 10th to May 9th.</p>	-	-
19	<p>GOOD OF THE BOARD</p> <p>Comm. Field commented on the invitation from St. Paul's School for their "2nd Annual Hometown Hero's Breakfast" on Friday, April 28th from 9am to 11am. Dir. Stewart asked that if anyone would be attending to let him know so he can provide St. Paul's with a headcount. A short conversation ensued regarding the numerous positive "thank you" comments that have been posted on social media about our department. He stated that our membership should be proud that many good things have been said about their service to the community.</p>	-	-
20	<p>Comm. Field reported on the status of the last Recruitment & Retention meeting. He asked what the rules and regulations were for the Volunteer Tuition Credit Program as he was unable to locate them. He was advised that the information is available and would be provided to him for his use.</p>	-	-
21	<p>A motion was made by Comm. Painter and seconded by Comm. Thompson to move into closed session for the purposes of personnel. Roll call was held with all in agreement. Motion carried.</p>	-	-

**TOWNSHIP OF BURLINGTON
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Distribution: Comm. Ciasca, Comm. Field, Comm. Thompson., Comm. Painter and Comm. Massimi

Recorded By: C. Warren
Transcribed By: C. Warren

Date, Time & Place:

April 26, 2017
7:00pm
Regular Session

Participants: Comm. Painter, Comm. Field, Comm. Ciasca, Comm. Massimi, Sol. Sendzik, DFS Stewart, R. Ciasca and C. Leshner, Sr.

Open Public Meeting Act:

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In accordance with provisions of the Act, the Board of Fire Commissioners of Fire District No. 1, Township of Burlington has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

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Forwarded to the Courier Post on January 3, 2017 (Informational Purposes Only)
Posted on the Bulletin Board at the Township Municipal Building on January 3, 2017
Fire District Website

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
1	Meeting called to order at 7:00 PM April 26, 2017	-	-
2	Reading of the Open Public Meeting Act is read (as reflected above)	-	-
3	Roll Call/Present: Comm. Massimi, Comm. Ciasca, Comm. Field and Comm. Painter	-	-
4	Flag Salute	-	-
5	Comm. Ciasca directed all those in attendance at this meeting where all the appropriate exits/ emergency exits are should the need arise.	-	-
6	At this time Comm. Ciasca asked all to remain standing in a moment of silence for Delaware State Police Cpl. Stephen J. Ballard and New York Firefighter William N. Tolley who recently lost their lives in the line of duty.	-	-
7	CORRESPONDENCE: 1) Letter from Chief C. Leshner to the Commission re: Request to serve a second 2 year term as Department Chief.	-	-
8	2) Letter from Independent Fire Co. #1 re: Request for additional security locks.	-	-
9	APPOINTMENTS: There were no appointment to be made.	-	-
10	NEW MEMBERS: There were no new members	-	-
	DIRECTOR'S REPORT		
	Director Stewart read his report as follows:		
11	• Fire Official Tomaszewski and FI Irwin are attending the LaGorce Square Civic Association meeting tonight.	-	-
12	• Our Rescue Division submitted and received a grant from WalMart in the amount of \$2,137. The finds have been used to purchase several roper rescue items.	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
13	<ul style="list-style-type: none"> The new engine has been released from the manufacturer and should be in New Jersey for final preparation by the end of the week. 	-	-
14	<ul style="list-style-type: none"> I would like to thank everyone involved with the training effort and installation of our new breathing apparatus. 	-	-
15	<ul style="list-style-type: none"> We received a monitoring site visit from FEMA concerning our breathing apparatus grant. The visit was mainly a review of our documentation and procedures concerning the grant. The visit went well. 	-	-
16	<ul style="list-style-type: none"> We have placed in drop box a copy of preliminary specifications for our budgeted storage building. 	-	-
17	<p>Comm. Ciasca question the what were the plans for the old SCBA. He was informed by Dir. Stewart that we received a trade-in valve with Witmer for the old SCBA.</p>	-	-
	<p>CHIEF LESHNER'S REPORT</p>		
	<p>Chief Leshner read his report as follows:</p>		
18	<ul style="list-style-type: none"> Training on the new SCBA's has been completed with only a few certified firefighters having not completed same. Those members will be addressed on a one on one basis. The new packs are currently being placed in service and should be completed by weeks end. I'd like to thank the officers and members for their diligence in getting this major transition completed. 	-	-
19	<ul style="list-style-type: none"> The Apparatus Committee will be meeting on May 2nd to clarify some expectations that were included in the Marion quote and to finalize any issues prior to the Commission's next meeting. 	-	-
20	<ul style="list-style-type: none"> Inspection trip for 3012 was performed last Wednesday and Thursday with very few minor issues being addressed. Delivery is expected early may. 	-	-
21	<ul style="list-style-type: none"> The Knights of Columbus Award ceremony where Lt. Tyler Randt will be recognized has been moved to Tuesday, May 9th at 7pm at the Knights Hall in Burlington City. 	-	-
22	<ul style="list-style-type: none"> The signs and banners for recruitment of new members will be re-installed over the next few weeks. 	-	-
23	<ul style="list-style-type: none"> Ride-Along Program is in place and Editor, Kelly Flynn of the Burlington Sun participated in the program and will be publishing an article shortly. 	-	-
24	<ul style="list-style-type: none"> I'd like to thank Station 303 for their assistance with a funeral assignment for Springfield Twp.-Station 212 over the weekend. 	-	-
	<p>FIRE OFFICIAL TOMASZEWSKI REPORT</p>		
	<p>FO Tomaszewski submitted his report as follows, read by DFS Stewart:</p>		
25	<ul style="list-style-type: none"> During the month of March the Fire Prevention Bureau performed 64 life hazard and non-life hazard inspections. A total of 31 re-inspections and 2 complaint inspections were completed. 	-	-
26	<ul style="list-style-type: none"> Public Education: Burl Twp. Middle School-Boys Club-April 4th, Birthday party-April 8th 	-	-
27	<ul style="list-style-type: none"> Fire Investigations: March 9th-Pinewald Lane-structure fire, March 13th-Salem Road-vehicle fire, March 17th-Elbow Lane-burn victim and March 21st-Alton Way-electrical outlet. 	-	-
28	<ul style="list-style-type: none"> Planning Board: . April 6th-Site plan extensions were granted for both WaWa stores and a continuance for Wilson Surf to the May 11th meeting. The next meeting is scheduled for May 11th. 	-	-
29	<p>Comm. Ciasca stated that the extension for WaWa is due to a change from trash dumpsters to trash compactors.</p>	-	-
30	<p>PUBLIC SESSION—There was no discussion under Public Session.</p>	-	-
	<p>OLD BUSINESS</p>		
31	<p>A short discussion was held regarding the Recruitment & Retention Committee and if additional help is needed. It was reported that only Deputy Chief Irwin and Comm. Field attend the meetings. It was agreed that we need to reach out to our younger members and get their assistance on this committee as it will affect them the most in</p>	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
31cont.	the future. Comm. Field also stated that the signs and banners will be put up soon.		
32	A resolution was read by Sol. Sendzik notifying the public of the Board's intent to contract with Marion Body Works, Inc. for a cascade/utility truck. A motion was made by Comm. Painter and seconded by Comm. Field to approve the resolution as read. Roll call was held with all in agreement. Motion carried.	-	-
33	A resolution was read by Sol. Sendzik authorizing sale of surplus personal property no longer needed for public use on an online auctions website. A motion was made by Comm. Field and seconded by Comm. Painter to approve this resolution as read. Roll call was held with all in agreement. Motion carried.	-	-
34	A motion was made by Comm. Field and seconded by Comm. Painter to approve the transfer of the title for 3021 to the Beverly Road Fire Co. #2. Roll call was held with all in agreement. Motion carried.	-	-
35	Comm. Ciasca stated that a letter was received from Independent Fire Co. in regards to the addition of two locks to the security system for the upstairs membership room. He asked DFS Stewart to obtain a quote on this addition of locks. Comm. Field asked if something was stolen. He was informed that an old stereo may have been removed or disposed of, but the company is unsure as to when this may have occurred, therefore have no way of tracing a time frame to investigate. It was agreed that any item found missing or stolen should be reported to the director for proper investigation. Pres. R. Ciasca stated that when anything questionable has occurred he has contacted the Director if the need is found to have it investigated.	Obtain quote for additional locks at 301	Dir. Stewart
36	A discussion was held regarding the storage building project. Comm. Ciasca questioned the electrical needs of the facility. Dir. Stewart informed him that we have electric currently in the shed and we will be able to run this electric to the new facility. We should only need a few outlets and it will have LED lighting. A continued discussion ensued regarding the advertising of the job and the concrete pad. It was agreed that it is in the best interest to advertise the job to include the concrete work and site work all together.	Bid to include concrete and site work	Dir. Stewart
37	NEW BUSINESS—There was no New Business to discuss.	-	-
	APPROVAL OF VOUCHERS		
38	A motion was made by Comm. Field and seconded by Comm. Massimi to approve the vouchers for payment. Roll cal was held with all in agreement. Motion carried.	-	-
	APPROVAL OF MINUTES		
39	A motion was made by Comm. Painter and seconded by Comm. Field to approve the minutes of March 22, 2017 Regular meeting and the April 13, 2017 Work Session meeting. Roll call was held with all in agreement. Motion carried.	-	-
	REPORT OF SOL. SENDZIK		
40	Sol. Sendzik reported that the Financial Disclosure Statement Form have an extended deadline of May 30th.	-	-
	HEALTH AND WELFARE		
41	Comm. Ciasca commented that honorary member Dominic Mazzio's health has improved.	-	-
42	MISCELLANEOUS—No report	-	-
	DEPARTMENT ACOMPLISHMENTS		
43	The department was congratulated on completing the air pack training in a timely manner. The firefighters and officer did a fine job working together to complete this task.	-	-
	GOOD OF THE BOARD		
44	Comm. Painter commented that this month is National Volunteer Month and she	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
44cont.	thanked all of our volunteer firefighters for their service as well as all the volunteers all over this country.		
45	Comm. Painter also stated that today is Administrative Professionals Day and therefore she thanked Christine Warren for all that she does for the department and district. Comm. Ciasca and the Board also gave their thanks.	-	-
	CLOSED SESSION		
46	A motion was made by Comm. Field and seconded by Comm. Painter to move into closed session for reasons of attorney-client privilege. Roll call was held with all in agreement. Motion carried.	-	-
	MEETING RE-OPENED		
47	The meeting was re-opened after the conclusion of the Closed Session meeting. A motion was made by Comm. Painter and seconded by Comm. Field to appoint Brian Massimi as the Assistant Secretary-Treasurer of the Board of Fire Commissioners. Motion carried.	-	-
	A resolution was read and a motion was made by Comm. Painter and seconded by Comm. Filed to authorize the addition of Brian Massimi as a designated signatory on the District accounts. Motion carried.	-	-

**TOWNSHIP OF BURLINGTON
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1**

Distribution: Comm. Ciasca, Comm. Field, Comm. Thompson., Comm. Painter and Comm. Massimi

Date, Time & Place:

May 24, 2017
7:00pm
Regular Session

Recorded By: C. Warren

Transcribed By: C. Warren

Participants: Comm. Painter, Comm. Thompson, Comm. Massimi, Comm. Ciasca, Sol. Sendzik, DFS Stewart, FO Tomaszewski, J. Irwin V, J. Irwin III and C. Leshner, Sr.

Open Public Meeting Act:

The New Jersey Open Public Meeting, N.J.S.A 10:46-6 seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with provisions of the Act, the Board of Fire Commissioners of Fire District No. 1, Township of Burlington has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Published in the Burlington County Times on January 3, 2017 (Official Newspaper)
Forwarded to the Courier Post on January 3, 2017 (Informational Purposes Only)
Posted on the Bulletin Board at the Township Municipal Building on January 3, 2017
Fire District Website

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
1	Meeting called to order at 7:00 PM May 24, 2017	-	-
2	Reading of the Open Public Meeting Act is read (as reflected above)	-	-
3	Roll Call/Present: Comm. Massimi, Comm. Ciasca, Comm. Thompson and Comm. Painter.	-	-
4	Flag Salute	-	-
5	Comm. Ciasca directed all those in attendance at this meeting where all the appropriate exits/ emergency exits are should the need arise.	-	-
6	CORRESPONDENCE: 1) Thank you card from the family of R. Kevin Johnson re: In remembrance. 2) NJ State Assoc. of Fire District Quarterly Meeting Minutes	-	-
7	APPOINTMENTS: There were no appointment to be made.	-	-
8	NEW MEMBERS: There were no new members	-	-
9	DIRECTOR'S REPORT Director Stewart read his report as follows:	-	-
10	<ul style="list-style-type: none"> • I would like to thank those involved with the effort of preparing the new Engine 3012 for service 	-	-
11	<ul style="list-style-type: none"> • Annual hose, ladder and pump testing is being conducted this week 	-	-
12	<ul style="list-style-type: none"> • Ladder 3035 and Sqrt 3014 have passed UL testing with minor issues identified and repaired. 	-	-
13	<ul style="list-style-type: none"> • I am requesting that the Board pass a resolution authorizing a contract be awarded for a cascade/utility truck from Marion Body Works in the amount of \$354,953. • On Thursday, May 18th proposals were opened for a post frame storage 	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
14	building (pole barn.) The results are detailed in a memo provided to the Board.	-	-
15	<ul style="list-style-type: none"> We have a power-point presentation prepared that shows the results of our recent ISO review as compared to the previous review of 2012. 	-	-
16	<ul style="list-style-type: none"> I received a quote to add the 301 member's room to the access control system in the amount of \$5,735. 	-	-
17	<ul style="list-style-type: none"> I received interest from one person for summer help. 	-	-
18	<ul style="list-style-type: none"> Today I was informed that we have received approval for a grant amendment to the SCBA grant. The amendment permits us to be reimbursed \$10,000 to cover the cost of items related to the new SCBA such as mounting brackets, spare batteries, spare masks, air fill adapters and bottle identification labels. 	-	-
19	<ul style="list-style-type: none"> On May 22nd the NJ State Assembly passed bill A1690 which allows fire district elections to be moved to November, eliminates certain fire district budget referenda and eliminates certain fire district capital purchase referenda. The bill passed 73-0-2. The identical Senate bill S2002 is in the Senate Budget and Appropriations Committee. 	-	-
19	Comm. Ciasca questioned how the notification for summer help was posted. He was informed by Dir. Stewart that it was posted at all three stations for two weeks and we only received one letter of interest.	-	-
	CHIEF LESHNER'S REPORT		
20	Chief Leshner read his report as follows:	-	-
21	<ul style="list-style-type: none"> 3012 has been delivered and has been placed in service. Thanks go out to Capt. Hinkel and those members from all three stations who assisted in the transfer of equipment. 	-	-
22	<ul style="list-style-type: none"> Active Threat training has begun for Police/Fire/EMS & Public Works. This is awareness training and fire department personnel are expected to attend the classroom session. Additional classes are available on Monday, June 5th at 11am and Friday, June 16th at 7pm. 	-	-
23	<ul style="list-style-type: none"> The Burlington County Memorial Service was held on Wednesday, May 17th at the public safety center. 3035 displayed the flag and Safety Officer Kaplan presented the helmet on behalf of Firefighter Ed Marbet. 	-	-
24	<ul style="list-style-type: none"> Congratulations to Lt. Tyler Randt on his receipt of the Knights of Columbus Shield Ward and proclamations from the State Senate and Burl. Twp. Council on Friday, May 12th. Thanks to those members who attended the ceremony and supported this function. Our professional appearance was noted by the City and Twp. dignitaries. 	-	-
24	<ul style="list-style-type: none"> The department will be participating in the Burlington City and Beverly Memorial Day celebrations. 	-	-
	FIRE OFFICIAL TOMASZEWSKI REPORT		
25	FO Tomaszewski submitted his report as follows, read by DFS Stewart:	-	-
26	<ul style="list-style-type: none"> During the month of April the Fire Prevention Bureau performed 60 life hazard and non-life hazard inspections. A total of 45 re-inspections and 0 complaint inspections were completed. 	-	-
27	<ul style="list-style-type: none"> Public Education: Burl. Twp. Middle School Boys Club-April 4th, Birthday party-April 8th, Freshman Project-April 28th and Rimtec extinguisher training-May 10th. 	-	-
28	<ul style="list-style-type: none"> Fire Investigations: Brush fire at Hixon Drive on April 9th and stove fire at 33 Theo Court on April 13th. 	-	-
29	<ul style="list-style-type: none"> Planning Board: Planning Board was held on May 11th. A minor subdivision for Winding Creek Developers (Pinewald Ln.) was approved, amended preliminary and final subdivision review was approved for Wilson Surf (Columbus Rd.) and a public hearing for a redeveloped zone for 12 Terri Ln. The next meeting is scheduled for June 8th. 	-	-
	PUBLIC SESSION		
29	Comm. Ciasca opened the meeting to the public. There was no response from the public and this portion of the meeting was left open.	-	-

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
30	<p>OLD BUSINESS</p> <p>Comm. Ciasca questioned the progress of the Recruitment & Retention Committee. Deputy Chief Irwin reported that attendance at the last few meetings has consisted of mostly himself and Comm. Field. Comm. Ciasca stated that maybe we should appoint people we think will be beneficial to the committee's purpose and remove those who are not participating. It was stated that recently each station was requested to provide two names for the committee, to no avail. Deputy Chief Irwin stated that the next meeting is scheduled for June 6th.</p>	<p>Obtain willing members.</p> <p>Next mtg. June 6th</p>	<p>Deputy Chief Irwin</p>
31	<p>Dir. Stewart advised the Commission that a review of the ISO report was conducted and power-point presentation was created to show the comparison between the year 2012's report and 2017's report. Dir. Stewart turned over the presentation to F.I. Irwin who provided an explanation of the classification system and how we improved from PPC4 to PPC3/3Y. The presentation also provided information relating to emergency communications, receiving and handling fire alarms, water supply, personnel, training, distribution of companies and the addition of community risk reduction. Comm. Ciasca thanked Dir. Stewart, FO Tomaszewski and FI Irwin for their dedicated work on this project and for a fine job on its presentation. The presentation provided a clear and accurate explanation of what we are rated on and how we are rated, as well as showing areas that we can improve upon thus making our department better and more efficient.</p>	<p>-</p>	<p>-</p>
	<p>NEW BUSINESS</p>		
32	<p>A resolution was read by Sol. Sendzik to authorize a contract award for a utility/cascade truck. A motion was made by Comm. Thompson and seconded by Comm. Painter to approve the resolution to award a contract to Merion Body Works for the purchase of a utility/cascade truck in the amount of \$354,953. Roll call as was held with all in agreement. The motion was carried.</p>	<p>Process purchase</p>	<p>Dir. Stewart</p>
33	<p>A resolution was read by Sol. Sendzik to authorize a contract award for a post frame storage building. A motion was made by Comm. Painter and seconded by Comm. Thompson to approve the resolution to award a contract to Pioneer Pole Buildings in the amount of \$35,375. Roll call was held with all in agreement. The motion was carried. The Commission budgeted a cost of \$30,000 for the storage building project in capital appropriations. The cost difference will be covered by the funds approved for building improvements-non specific.</p>	<p>Process purchase</p>	<p>Dir. Stewart</p>
34	<p>A resolution was read by Sol. Sendzik to approve Robert Ciasca and Kyle Hinkel travel expenses to attend the Annual P.A.A.I. Conference at State College, PA on June 11th thru June 16th, 2017. A motion was made by Comm. Thompson and seconded by Comm. Massimi to approve the resolution for travel expenses for Robert Ciasca and Kyle Hinkel. Roll call was held with all in agreement. The motion was carried.</p>	<p>-</p>	<p>-</p>
35	<p>Dir. Stewart advised the Commission that Station 301 is requesting the approval of the Board to allow a decal honoring Honorary Member Dominic Mazzio. The decal consist of his the wording "Dominator" incorporated with a cancer survivor ribbon. The Commission approved the use of decal on its apparatus in support of Dominic Mazzio.</p>	<p>-</p>	<p>-</p>
	<p>APPROVAL OF VOUCHERS</p>	<p>-</p>	<p>-</p>
36	<p>A motion was made by Comm. Painter and seconded by Comm. Thompson to approve the vouchers for payment. Roll was held with all in agreement. The motion was carried.</p>	<p>-</p>	<p>-</p>
	<p>APPROVAL OF MINUTES</p>	<p>-</p>	<p>-</p>
37	<p>A motion was made by Comm. Painter and seconded by Comm. Massimi to approve the minutes of the April 26, 2017 regular Commission meeting. Roll call was held with all in agreement. The motion was carried.</p>	<p>-</p>	<p>-</p>
	<p>REPORT OF SOL. SENDZIK</p>	<p>-</p>	<p>-</p>
38	<p>Sol. Sendzik stated that the Local Finance Board has alerted fire districts that the annual budget submitted for approval must now be done electronically, starting with</p>	<p>-</p>	<p>-</p>

Meeting Item No.	DESCRIPTION	STATUS	ACTION BY
39	<p>the 2018 budget. The Local Finance Board will no longer be accepting paper budgets.</p> <p>HEALTH AND WELFARE</p> <p>Comm. Painter commented that Cleatuer Counard fell ill a month ago and is recuperating in rehabilitation center in Marlton. She stated that she will obtain the address so that we can send him a get well card.</p>	Obtain address & mail card	Comm. Painter/FD Adm. Office
40	<p>MISCELLANEOUS</p> <p>There was no discussion under Miscellaneous.</p>	-	-
41	<p>DEPARTMENT ACOMPLISHMENTS</p> <p>The Commission thanked and commended those members who assisted with placing the new apparatus in service in record time. They also commended the department on providing adequate cross training on our apparatus.</p>	-	-
42	<p>GOOD OF THE BOARD</p> <p>There was no discussion under Good of the Board.</p>	-	-
43	<p>A motion was made by Comm. Painter and seconded by Comm. Thompson to adjourn the meeting. The meeting was adjourned at 8:03pm.</p>	-	-